

To: All Members of the STANDARDS PANEL
(Other Members for Information)

When calling please ask for:

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Calls may be recorded for training or monitoring

Date: 16 January 2015

Membership of the Standards Panel

Cllr Michael Goodridge (Chairman)
Cllr Carole Cockburn
Cllr Jim Edwards
Cllr Jenny Else
Cllr Stephen Hill

Cllr Simon Inchbald
Cllr Peter Isherwood
Cllr Diane James
Cllr John Ward

Town/Parish Representatives

Cllr Kevin Deanus

Cllr Patrick Stewart

Dear Member

A meeting of the STANDARDS PANEL will be held as follows:

DATE: MONDAY, 26 JANUARY 2015

TIME: 7.00 PM

PLACE: COMMITTEE ROOM 1, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the meeting is set out below.

[In the event that adverse weather conditions prevent this meeting from proceeding, the meeting will be held instead at 2pm on Wednesday 28th January 2015]

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

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NOTE FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1. **APPOINTMENT OF CHAIRMAN**

To note that Councillor Goodridge has been appointed as Chairman of the Standards Panel for the Council Year 2014/15.

2. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

3. **DISCLOSURE OF INTERESTS**

To receive from members, declarations of interests in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public of which notice has been given in accordance with Procedure Rule 10.

5. **INDEPENDENT PERSONS PROTOCOL** (Pages 5 - 18)

The Council has appointed two Independent Persons to carry out the roles set out in its arrangements attached at Annexe 1. They are Vivienne Chapman and Tony Allenby.

The Panel will recall that Waverley has been working closely with Guildford and Spelthorne Borough Councils and Mole Valley District Council on its Code and Arrangements. The first two years of experience has shown that having a protocol for Independent Persons would help these individuals carry out their roles and help Waverley's Monitoring Officer in investigating complaints.

A draft Protocol, drafted by Spelthorne Borough Council and endorsed by all four Monitoring Officers and the shared Independent Persons is now attached at Annexe 2.

Recommendation

That the Standards Panel recommends to Council:

1. **To adopt the Independent Persons Protocol as a supporting document;**

2. **To reappoint the current two Independent Persons for a four year term; and**
3. **To seek two nominees from Town and Parish Councils for the two places on the Panel from May 2015.**

6. REVIEW OF COMPLAINTS TO THE MONITORING OFFICER (Pages 19 - 22)

The Panel has not met since June 2013, as the Monitoring Officer has been able to deal with cases over the last 15 months without convening the Panel under the arrangements adopted by the Council.

The Standards Panel is asked to receive the report of the Monitoring Officer and make any comments on it.

Recommendation

The Standards Panel is asked to receive the report and to make observations on it to the Monitoring Officer.

7. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:

Recommendation

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

8. LEGAL ADVICE

To consider any legal advice relating to any applications in the agenda.

**For further information or assistance, please telephone
Ema Dearsley, Democratic Services Officer, on 01483 523224 or by
email at ema.dearsley@waverley.gov.uk**